

APPENDIX A**TITLE OF REPORT – ACTION PLAN FROM SCRUTINY REPORT ON 4th May 2004**

SCRUTINY RECOMMENDATION	PROPOSED ACTION	BY WHOM	BUDGET COST	TIMESCALE
That all services in particular Social Services, continue to work at bringing the projected overspend on services for 2003/2004 to a lower figure as possible	All services manage their budgets pro-actively and produce action plans to contain potential spending pressures within resource allocations.	All Heads of Service	Nil	Ongoing
That the fourth quarterly Capital Expenditure, Resources and Revenue Outturn Review 2003/04 be considered by the Panel as part of its Scrutiny Work Programme;	Revenue and Capital Outturn Reports to be presented to the panel in August 2004	Paul Slocombe – Director of Resources	Nil	August 2004